

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Emergency Services	(2) MEETING DATE 9/13/2016	(3) CONTACT/PHONE Scott Milner 781-5011	
(4) SUBJECT Request for approval to accept the Federal Fiscal Year 2016 Emergency Management Performance Grant in the amount of \$181,902 and approve a related budget adjustment of \$37,179. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1) Approve the Office of Emergency Services to accept \$181,902 from the Federal Fiscal Year 2016 Emergency Management Performance Grant; and, 2) Approve a budget adjustment in the amount of \$37,179 for Fund Center 138, Emergency Services by 4/5 vote.			
(6) FUNDING SOURCE(S) Federal grant, General Fund support, nuclear power emergency preparedness funds	(7) CURRENT YEAR FINANCIAL IMPACT \$363,804.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1617019 <input checked="" type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>7/26/16</u> Item <u>2</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Guy Savage			
(18) SUPERVISOR DISTRICT(S) All Districts.			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Emergency Services / Scott Milner / 781-5011

DATE: 9/13/2016

SUBJECT: Request for approval to accept the Federal Fiscal Year 2016 Emergency Management Performance Grant in the amount of \$181,902 and approve a related budget adjustment of \$37,179. All Districts.

RECOMMENDATION

It is recommended that the Board:

- 1) Approve the Office of Emergency Services to accept \$181,902 from the Federal Fiscal Year 2016 Emergency Management Performance Grant; and,
- 2) Approve a budget adjustment in the amount of \$37,179 for Fund Center 138, Emergency Services by 4/5 vote.

DISCUSSION

The Federal Emergency Management Agency (FEMA) funds an annual program entitled Emergency Management Performance Grant (EMPG). EMPG allows the County to obtain financial assistance to offset the costs of certain ongoing emergency planning and preparedness activities. EMPG has been a long standing emergency management assistance program from which the County has received annual funding for over 25 years. EMPG funds are budgeted annually as revenue by the Office of Emergency Services (OES), Fund Center 138, and are used to match and offset 50% of salary, supply and equipment costs for certain general emergency management planning and readiness efforts.

On July 26, 2016 your Board approved the request to apply for this grant. Since then the California Office of Emergency Services (Cal OES), which administers the grant, approved our application and has awarded us this annually recurring grant. This request is for approval to accept the Federal Fiscal Year 2016 (FFY 2016) EMPG.

The primary uses of these funds have traditionally been to offset ongoing salary costs for OES staff and for the use of various supplies and equipment. As such, and since this is a long standing annual funding program, \$144,723 has been budgeted as revenue into the adopted OES budget for FY 2016-17, along with associated costs.

At the time of the initial County budget development process, it was not known what the specific FFY 2016 EMPG amounts would be. The actual awarded grant amount is \$181,902, which is \$37,179 more than projected with the budget submittal.

The uses of the already budgeted and approved \$144,723 remain unchanged from the initial proposals included in the July 26, 2016 Board of Supervisors agenda item requesting permission to apply for the grant. Uses are noted below:

- \$121,473 to offset existing OES staff costs related to ongoing day-to-day emergency planning and emergency management coordination efforts throughout the County and with State agencies; and,
- \$23,250 for various service, supplies, equipment/capital outlay in the existing OES budget.

The requested use of the additional \$37,179 which will be 50% matched with already budgeted General Fund support dollars and nuclear power plant emergency preparedness funding, includes offsetting the costs for developing an alternate EOC as well as support work, technological improvements, and minor related interior improvements to the existing EOC.

Due to EMPG specific federal administrative guidelines, the exact items budgeted may vary. Should costs run under projections or funds otherwise cannot be used for the above, there may be minor variances in supplies and equipment purchased.

OTHER AGENCY INVOLVEMENT/IMPACT

Other agencies involved include Cal OES and the FEMA. County Counsel assisted with reviewing the FFY 2016 "Standard Assurances for All Cal OES Federal Grant Programs" document and the state formatted Governing Body Resolution No. 2015-235 that was required at the time the application was submitted. The Auditor-Controller-Treasurer-Tax Collector's Office worked with OES on development and approval of the budget adjustment request.

FINANCIAL CONSIDERATIONS

This grant provides funding to offset 50% of certain emergency management and planning tasks performed by the County. The \$181,902 in federal grant funds requires an equal match of \$181,902 for a total cost of \$363,804.

For the required matching funds of \$181,902, \$144,723 is already included in the adopted FY 2016-17 County budget for OES. The needed additional matching funds in the amount of \$37,179 are available from already budgeted nuclear power plant emergency planning funds and existing operational General Fund dollars in existing approved budgets. No additional General Fund support monies are being requested with this Board agenda item.

As a result of the additional \$37,179 in revenue the Board is also being asked to approve the related budget adjustment request to increase appropriations for the above noted uses into Fund Center 138 (OES) with the funding source Federal Aid – Grants and the appropriation increase into the Special Department Expense account.

RESULTS

Receipt and use of these funds enhances the County's continued ability to develop and maintain effective emergency plans and procedures, which in turn results in a coordinated response to disasters by public and related agencies. This coordinated response ensures that OES meets the communitywide goal of a safe community.